

CYC BURLEIGH – RISK ASSESSMENT

FIELD GAMES

LOCATION: Cricklewood (Numinbah Valley), Camp Drewe (Lennox Head), Lakeside Bush Retreat (Lake Moogerah), CYC Noosa

RATIO: N/A

Likelihood	Consequence				
	1 – Insignificant	2 – Minor	3 – Moderate	4 – Major	5 – Critical
5 – Almost Certain	Medium	Medium	High	Extreme	Extreme
4 – Likely	Low	Medium	High	High	Extreme
3 – Possible	Low	Medium	High	High	High
2 – Unlikely	Low	Low	Medium	Medium	High
1 – Rare	Low	Low	Low	Low	Medium

Risk level			Action required
<input type="checkbox"/>	Low	Little chance of incident or injury	<ul style="list-style-type: none"> Manage risk through regular planning process
<input checked="" type="checkbox"/>	Medium	Some chance of an incident and injury requiring first aid	<ul style="list-style-type: none"> Manage risk through regular planning process & complete this form Parent/carer consent required for underage participants
<input type="checkbox"/>	High	Likely chance of a significant injury requiring medical treatment	<ul style="list-style-type: none"> Manage risk through regular planning process & complete this form Parent/carer consent required for underage participants Principal or head of program approval is required prior to conducting the activity
<input type="checkbox"/>	Extreme	High chance of a serious incident resulting in a highly debilitating injury	<ul style="list-style-type: none"> Consider conducting an alternate activity or make modifications to the activity that could achieve comparable learning outcomes Manage risk through regular planning process & complete this form Parent/carer consent required for underage participants Principal or head of program approval is required prior to conducting the activity

Supervision requirements

All CYC instructors/leaders/staff:

- will carry first aid kits
- have a current blue card/working with children check
- have been assessed and deemed competent in the respective activity
- have the following qualifications as a minimum:
 - HLTAID006 Provide advanced first aid
 - HLTAID001 Provide CPR
 - HLTAID007 Provide advanced resuscitation

Teachers are deemed competent to supervise this activity

Equipment/facility requirements

- All CYC instructors/leaders carry mobile phone for communication
- Emergency vehicle access is available
- All equipment meets Australian standards (where applicable) and is in good working order

Hazards

Environmental hazards	Control measure
Biological hazards Body fluids (e.g., blood, saliva, sweat)	Manage bodily substances (e.g., blood) and open wounds before, during and after the activity. Follow appropriate cleaning and hygiene management practices when using shared equipment
Visibility	Adjust the field orientation to avoid the sun affecting the line of sight of participants.
Environmental conditions Weather, Sun, Humidity	CYC's sun safety strategy must be followed. Assess weather and environmental conditions prior to participating outside. Follow the managing excessive heat in schools guidelines when participating in very hot or extreme heat conditions. Ensure drink breaks occur regularly. Make water available for individual participants between drink breaks. Dry equipment (including bat grips, balls) if conditions cause dampness.

Facilities and equipment hazards	Control measure
Boundary clearance	<p>Establish a safety zone around the playing area. If this cannot be achieved, consider ways of reducing risks e.g. reducing the field size.</p> <p>Ensure playing areas do not overlap. Where playing areas are placed parallel to each other, ensure there is sufficient distance to prevent stray balls creating a hazard.</p> <p>Ensure there are no sharp or rough edges (e.g., portable signage) facing the field of play.</p>
Faulty or dangerous equipment	<p>Use markers made from non-injurious material (e.g., cardboard, foam).</p> <p>Check equipment for damage before and during the activity.</p>
Fast moving objects	<p>Use a soft (e.g., sponge) ball for inexperienced participants.</p> <p>If using hard balls:</p> <ul style="list-style-type: none"> • ensure throwers are at least 5 metres apart during group instruction • use personal protective equipment e.g., face masks, gloves, helmets • position left and right-handed participants to ensure maximum player visibility.
Player surface	<p>Conduct a field check to identify and manage surface hazards. Clear the playing surface from loose items or debris. Do not participate on a surface that is slippery, unduly rough or chopped up.</p> <p>If securing bases to the ground, peg them in firmly to be level with the ground using rounded over pegs.</p>

Student considerations	Control measure
Manual handling	Use correct manual handling processes when lifting, lowering, pushing, pulling or carrying
Physical contact Accidental "bumping"	Manage injuries according to established procedures. If in doubt, do not allow students to return to play after injury until medically cleared.
Physical exertion	Conduct warm-up/cool-down activities. Continually monitor participants for signs of fatigue and exhaustion.
Sharp Objects	Remove accessories (e.g., jewellery, lanyards) before participating. Ensure fingernails and hair and clothing (e.g., pockets) do not interfere with the activity.
Student issues	Implement safety protocols during play including: <ul style="list-style-type: none"> • watch play at all times when warming up • drop, not throw, the bat before running • avoid intentionally clashing with an opponent • remove dropped bat/tee as soon as possible. • wait for permission to retrieve equipment from other fields.

Further control measures

- CYC will make every effort to ensure all participants are included in the lesson. However, it is the responsibility of the participant themselves and/or their teacher/care giver, to decide whether the activity is suitable for the participant in question, taking into consideration the terrain, equipment provided, physical ability of the participant and any other factors that may impact the participant's ability to participate.
- It is the school's responsibility to ensure a supervising teacher/adult remains with any student in need of individual support, at all times.
- Check activity location on the day of the event for unexpected hazards.

When considering 'further controls' start at the top of the following 'hierarchy of control'- the higher on this list the more reliable the control:

- Eliminate – some activities may need to be eliminated if the risks can't be controlled e.g. swimming in a dangerous rock pool
- Substitute - lower risk activity with same outcome e.g. swimming at a patrolled beach between the flags
- Redesign - change or reorder activities e.g. swimming activity changed to a cooler time of day to avoid peak sun exposure
- Isolate – provide clear instructions to participants at the start of an activity e.g. set boundaries to keep participants out of problem areas
- Admin controls – plan & coordinate each action of an activity e.g. clear rules & expectations for activity, supervision roster
- Personal protective equipment – last option that should be considered but, in some cases, the only practical control e.g. approved helmet for horse riding

Review

This workplace health and safety risk assessment is to be reviewed when:

- *Review date is reached*
- *An incident where staff or students are injured*
- *Any staff member considers the level of risk has become unreasonable*
- *Circumstances change significantly*
- *There is new information that may influence the risk assessment*

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